

The A to Z of DAs; LEPs and DCPs:

Answering and Processing Town Planning Enquiries

Are you working in a customer service role and need to provide accurate and clear responses to customer enquiries regarding planning matters?

This course is designed to provide participants with an overview of the legislative framework governing town planning and to provide guidance to those who are required to process routine enquiries relating to development compliance.

DURATION: 1 day

FACILITATOR: Nick Greenhalgh

Nick has over 30 years experience in the development and construction industry. Key areas of responsibility in a Local Government context have included managing planning, building surveying and environmental assessment processes within Council.

Nick has private sector experience managing the Newcastle office of City Plan Services Group providing planning and building surveying consultancy services throughout NSW. Nick has an extensive court experience acting as a professional witness and preparing legal proceedings on behalf of Council in Local and Land Environment Court actions.

With tertiary qualifications in Urban and Regional Planning, Grad Diploma in Applied Science (Building) as well as Diploma Environmental Health and Building Surveying Nick has a breath of experience across all facets of Development Control.

COURSE OUTLINE

- An overview of the planning system – from the EP&A Act to a DCP
- Zoning enquiries – identifying a parcel of land, identifying its zoning and what land uses are permitted with and without Council approval as well as those land uses that are prohibited
- How to accept a DA – what constitutes a ‘complete DA’ at lodgement
- What is the difference between a DCP and an LEP – how to read and refer to Council policy documents
- Existing use – what it is and the basic rules that apply
- S.79C Assessment – how is a DA assessed and what sort of issues are considered?
- Building Certification – an overview of Construction certificates, home warranty insurance, building inspections, occupations certificates etc.
- An overview of the subdivision process.
- An exploration of unauthorised and illegal development – what is the difference and what action is council able to take

Local Government Training Institute

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WHO SHOULD ATTEND THE COURSE?

This course will be of benefit to any staff working in a customer service or similar role that requires them to support Town Planning or Development and Compliance functions within their council.

Facilitator - Nick Greenhalgh

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REGISTRATION

To register, please complete a **registration form** at <http://www.lgti.com.au> and **submit online**; or you can **fax** to Local Government Training Institute on **(02) 4966 0655**.

COURSE ENQUIRIES

Course enquiries may be directed to the Business Development Team on (02) 49 222 333.

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