

# Equity in the Workplace for Employees

Complaints of sexual harassment in the workplace form the most common type of complaint made, and is specifically covered by NSW State legislation. This means that employees must be aware of the relevant legislation, how discrimination and harassment affects the workforce.

Each employee needs to be aware of both their rights and responsibilities in relation to equity and harassment, as it relates to their work and their behaviour at work.

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**DURATION:** 2 hrs

**COST:** On application

**FACILITATOR:** **Phillip Connell** B Bus (HRD), Ass Dip Bus (HRD), Grad Dip Bus (Mngt), Cert IV Assessment and Workplace Training. Along with qualifications in HR, training, and business management, Phillip has over the past 16 years, workplace experience, and has consulted to many diverse industries, including state & local government, mining, manufacturing and service industries.

**PREREQUISITES:** Nil

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## **COURSE OUTLINE**

At the end of this course participants will be able to:

- Discuss an employee's rights and responsibilities under the law and organisation's policies
- Identify what is and isn't harassment and bullying, and the types of harassment covered by the law
- Describe what to do within the workplace if treated unfairly or harassed
- Define unlawful discrimination and harassment, and
- Identify the impact of harassment on the workplace.

***To register, please complete a Local Government Training Institute registration form at <http://www.lgti.com.au> and submit online; or you can fax to Local Government Training Institute on (02) 4966 0588***

Course enquiries may be directed to Training Administration on 4978 4013.

## **Local Government Training Institute**

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