

Certificate IV in Local Government (Operational Works)

LGA40404

Tailored for Civil Construction and Maintenance Supervisors

This is a nationally recognised qualification, focusing on a wide range of skills required by Team Leaders, Gangers or aspiring Coordinators working in Roads and Related Infrastructure (Maintenance & Construction). The program has been developed in extensive consultation with Civil Works Managers from a broad cross-section of councils. In undertaking this Certificate, participants will gain underpinning knowledge and practical skills across a range of essential topics, covering Civil Construction and Maintenance; Occupational Health and Safety and Supervision and Management.

Program Duration

It will normally take approximately 18 months to complete the learning and assessment for this qualification.

Delivery and Assessment

The program is primarily delivered in a face to face mode with attendance at a central training location in blocks of training usually from 1 to 3 days at a time (depending on topics), spread over 20 days. A detailed timetable will be provided in advance of the commencement date.

A good mix of practical and theory

Participants undertake this qualification primarily by attending off-the-job training and completing practical activities. Where relevant, the classroom training is supplemented with field trips and presentations by industry technical experts. In addition, all trainees can access appropriate support and assistance from qualified trainers at the Local Government Training Institute Learning and Development by telephone and email during business hours.

Assessment

As this is a competency-based program participants will be assessed by qualified Workplace Assessors in class, in conjunction with on-the-job evidence provided by the employer organisation. There are no exams.

Incentives

Incentives of \$4,000 may be available for eligible staff under an Existing Worker Traineeship. Further details on available incentives are available from an Apprenticeships Centre in your area, for information and contact details visit <http://www.australianapprenticeships.gov.au>.

For people who undertake this certificate as part of a new-entrant or existing worker traineeship in NSW, the training may be partly funded by the NSW Government in partnership with the Australian Government.



Local Government Training Institute

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Fees payable to Local Government Training Institute

- ✓ Existing Worker Trainees: \$4,000 per participant (GST Free) for training held in the Hunter Region. For training outside the Hunter alternative pricing can be negotiated.

NB participants not wishing to undertake the full Certificate IV program, may attend selected “clusters” of training e.g. management and supervision skills. Registration fees for these sessions can be provided on request.

Units of Competency

Participants must successfully complete 17 Units to obtain this qualification. They are “clustered” under headings below*:

Civil Construction and Maintenance

LGACOMP025A	Manage a local government project
LGAWORK401A	Develop works maintenance schedule
LGAWORK402A	Prepare for operational works
LGAWORK403A	Manage civil plant and resources
LGAWORK404A	Manage a Civil Works Project
LGAWORK405A	Plan and Supervise Road works
LGAWORK406A	Supervise concrete works

Occupational Health and Safety

LGACOM405B	Implement and monitor the organisations OHS policies, procedures and programs within the work unit or section
LGACORE102B	Follow defined OH&S policies and procedures
LGAWORK302A	Oversee traffic control plan around a worksite

Environmental Management

LGAGOVA410B	Monitor council procedures to ensure compliance with relevant legislation
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Supervision and Management

LGACOM407B	Manage finances within a budget
LGACORE104B	Work effectively in Local Government
LGACORE105B	Work with others in local government
LGACOMP026A	Provide team leadership
TAAASS402A	Assess competence

* The Local Government Training Institute reserves the right to make changes to the advertised program arising from consultation with stakeholders.

How to obtain further details and apply for the course

For further details and an enrolment package, please contact:

Client Liaison and Support Officer

Ph: 4922 2342

rochellet@lgti.com.au

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