

Certificate IV in Local Government (Health and Environment) LGA40308

This is a nationally recognised qualification, focusing on a wide range of skills required by employees in local government who generally are responsible for, and have some need to organise, other staff. The Local Government Training Institute has developed this program to offer flexibility with ongoing support. To gain this certificate, participants can combine recognition of current work-related skills and knowledge with structured training and assessment to enhance their capabilities in areas important to their organisation and their career.

The Certificate IV in Local Government (Health and Environment) develops employees in Local Government who perform a broad range of skilled applications including the requirement to evaluate and analyse current practices, develop new criteria and procedures for performing current practices and provide some leadership and guidance to others in the application and planning of the skills.

Duration

It will take up to 2 years to complete the learning and assessment for this qualification.

Course Delivery and Support

Participants can undertake this program in the workplace through either a “flexible delivery” or a correspondence program. The program mode will be agreed on before participants commence.

Option 1: Flexible Delivery

Participants undertake this qualification in their workplace. They receive appropriate support and assistance from qualified trainers at the Local Government Training Institute, such as coaching in the work environment and/or face-to-face training.

At the start of the program, participants are given learner’s guides, reading materials, work based projects, self-assessment checklists and appropriate assessment tasks.

They are contacted regularly by the Local Government Training Institute staff to offer support and maybe visited in the workplace to monitor their progress and assess their skills. Phone and email support is available at all times.

Option 2: Training undertaken in the workplace using learning materials provided by LGTI

With the Correspondence Program, participants receive all of the resources and phone / email support as mentioned for the flexible delivery program. However, all support, assessment and monitoring are at a distance (ie. not face to face).

Incentives

Incentives may be available for eligible staff as a New-Entrant or Existing Worker Traineeship. Further details on available incentives are available from an Apprenticeships Centre in your area, for information and contact details visit <http://www.australianapprenticeships.gov.au>.



Local Government Training Institute

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www.lgti.com.au

Fees payable to Local Government Training Institute

Please contact the Business Development Team for more details on the fees applicable for this course.

Units of Competency

Participants must successfully complete 12 units to obtain this qualification.

Including 3 Common Pool units, such as the following:

| | |
|-------------|---|
| LGACOM411A | Interpret and apply authority to act |
| LGACOMP025A | Manage a Local Government Project |
| LGACOMP026A | Provide team leadership |
| LGACORE102B | Follow define OHS policies and procedures |
| LGACORE104B | Work effectively in Local Government |
| LGACORE105B | Work with others in Local Government |

Additionally, you need to select a minimum of 6 units and a maximum of 9 Specialist Health and Environment Pool units from the following list:

| | |
|-------------|---|
| LGAEHRH302B | Undertake water sampling and routine reporting |
| LGAEHRH403A | Operate waste transfer, collection station or landfill facility |
| LGAEHRH404A | Coordinate and support the delivery of health services |
| LGAEHRH405A | Conduct routine inspections of food premises |
| LGAEHRR301B | Monitor and control standards of accommodation |
| LGAEHRR302B | Monitor and control standards of public swimming pools |
| LGAEHRR401A | Conduct routine inspections of non-food premises |
| LGAEHRR504C | Implement public education programs to improve community compliance |
| LGAEHRW505B | Implement strategies to minimise the impact of waste on the environment |
| LGAREGS406A | Support programs to enforce compliance |

And up to 3 Elective units from the General Pool or any section of the Local Government Training package and/or any other endorsed Training Package at Certificate IV level.

Notes on Electives:

- Local Government Training Institute reserves the right to make changes to the advertised program arising from consultation with stakeholders.
- No more than 1 elective unit may be drawn from an AQF level below or above the AQF level of this qualification.
- The inclusion of additional elective units may need to be considered to meet the specific needs of the State or Territory.

How to obtain further details and apply for the course

For further details and an enrolment package, please contact the Business Development Team on 02 4922 2333 or email reception@lgti.com.au

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