

Certificate III in Local Government (Health and Environment)

LGA30208

This is a nationally recognised qualification, focusing on a wide range of skills required by staff in local government. The Local Government Training Institute has developed this program to offer flexibility with ongoing support. To gain this certificate, participants can combine recognition of current work-related skills and knowledge with structured training and assessment to enhance their capabilities in areas important to their organisation and their career.

The Certificate III in Local Government (Health and Environment) develops skills required of employees in Local Government who perform tasks involving a broad range of skilled applications applied in a wide variety of contexts, which may involve application of some discretion and judgement in selecting equipment, services or contingency measures as well as working within known time constraints.

Duration

It will normally take 2 years to complete the learning and assessment for this qualification.

Delivery and Assessment

Participants can undertake this program in the workplace through either a “flexible delivery” or a correspondence program. The program mode will be agreed on before participants commence.

Option 1: Flexible Delivery

Participants undertake this qualification in their work place. They receive appropriate support and assistance from qualified trainers at the Local Government Training Institute, such as coaching and face-to-face training.

At the start of the program, participants are given a Learner’s Toolkit – containing learner’s guides, reading materials, work based projects, self-assessment checklists and appropriate assessment tasks.

They are contacted regularly by the Local Government Training Institute staff to offer support and maybe visited in the workplace to monitor their progress and assess their skills. Phone and email support is available at all times.

Option 2: Training undertaken in the workplace using learning materials provided by LGTI

With the “Distance Education Program”, participants receive all of the resources and phone / email support as mentioned for the flexible delivery program. However, all support, assessment and monitoring are at a distance (ie. not face to face).

Incentives

Incentives may be available for eligible staff as a New-Entrant or Existing Worker Traineeship. Further details on available incentives are available from an Apprenticeships Centre in your area, for information and contact details visit <http://www.australianapprenticeships.gov.au>.

Fees payable to Local Government Training Institute

Please contact the Business Development Team for more details on the fees applicable for this course.

Units of Competency

Participants must successfully complete 12 Units to obtain this qualification. Below is our selected number of units to choose from for this qualification:

Including 4 or more Common Pool units, such as the following:

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|-------------|--|
| LGACOMP008A | Apply conflict resolution strategies |
| LGACOMP009A | Implement effective communication techniques |
| LGACORE101B | Access learning and career development opportunities |
| LGACORE102B | Follow defined OHS policies and procedures |
| LGACORE103B | Provide service to local government customers |
| LGACORE104B | Work effectively in local government |
| LGACORE105B | Work with others in local government |

Additionally, you need to select a minimum of 5 units and a maximum of 8 Specialist Health and Environment Pool units from the following list:

| | |
|-------------|--|
| LGAEHRH302B | Undertake water sampling and routine reporting |
| LGAEHRH303A | Undertake vector control duties |
| LGAEHRH304A | Perform weed control duties |
| LGAEHRH305A | Present environmental health education information |
| LGAEHRW201A | Collect waste refuse/ recyclables |

And up to 3 Elective units from the General Pool or any section of the Local Government Training package and/or any other endorsed Training Package at Certificate Iii level.

Notes on Electives:

- Local Government Training Institute reserves the right to make changes to the advertised program arising from consultation with stakeholders.
- No more than 1 elective unit may be drawn from an AQF level below or above the AQF level of this qualification.
- The inclusion of additional elective units may need to be considered to meet the specific needs of the State or Territory.

How to obtain further details and apply for the course

For further details and an enrolment package please contact our Business Development Team on 02 4922 2333 or email reception@lgti.com.au.

Local Government Training Institute

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